

Shenandoah Community School District
Minutes of the Re-organizational Meeting of the Board of Directors – December 8, 2025
Administration Board Room

Call to Order:

Board President Jean Fichter called the meeting to order at 5:00 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes. Absent was Director Brent Twyman

Mission Statement:

The SCSD Mission Statement was read by Director Fichter.

Welcome to Audience:

President Fichter welcomed everyone to the meeting. AD Jon Weinrich introduced xc state qualifiers Mason Sells, Carter Buttry and Lilly Mather along with girls' tennis state qualifiers Gabi Jacobs, Alyssa Melvin and Lyla Mather. President Fichter presented each with a certificate of recognition. Other state qualifiers honored but unable to attend were Ava O'Rourke, Jaylan Gray, Nora Martin, Ali Hansen and Rachel Hobbie.

Approval of Previous Minutes:

Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Approval of Treasurer's Report:

Motion to approve Account Balances, Unspent Authorized Budget Report and Accounts Payable by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

Review and Approve Election Results:

Motion to approve by Director Wooten, seconded by Director Van Der Vliet. Motion carried unanimously.

Adjournment of Retiring Board:

Motion by Director Van Der Vliet, seconded by Director Wooten to adjourn the meeting at 5:08 pm. Motion carried unanimously.

Call to Order:

Board Secretary Lisa Holmes called the meeting to order at 5:08 pm.

Roll Call:

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett and Board Secretary Lisa Holmes. Absent was Director Brent Twyman.

Oath of Office:

Board Secretary Lisa Holmes administered the oath of office to re-elected board members Jean Fichter, Adam Van Der Vliet and Clint Wooten.

Election of Board President and Oath:

Director Wooten nominated Director Fichter. With no other nominations, Director Fichter was unanimously approved. Board Secretary Lisa Holmes administered the oath of office to newly elected Board President Jean Fichter who then presided over the meeting.

Election of Board Vice President & Oath

Director Van Der Vliet nominated Director Wooten. With no other nominations, Director Wooten was unanimously approved. Board Secretary Lisa Holmes administered the oath of office to newly elected Vice President Clint Wooten.

Open Forum:

President Fichter read the rules for speaking during the open forum. There was no public comment.

Consent Agenda:

Approval of Fundraising Requests, Out of State Travel Requests and Personnel Requests: Contracts: Katy King, FCS Teacher - \$25,000 pending licensure requirements are met; Patrick Morgan-Fine, K8 Night Custodian - \$17.10/hr days, \$18.10/hr nights. Resignations: Kayla Michaelson, AD Secretary – effective 12.31.25; Marcia Johnson, Asst. Girls Tennis; Michael May, PT Custodian – effective 11.20.25. Retirements: Larry Seward, Custodian – effective 12.31.25; Jay Sweet, HS Industrial Technology, Jr. Class Sponsor, Skills USA – effective end of school year; Renae Sweet, Jr. Class Sponsor – effective end of school year. Modifications: Cynda Notz, IGNITE .5 Business and Math to 1.0 Business and Math. Motion to approve by Director Wooten, seconded by Director Van Der Vliet. Motion carried unanimously.

Action Items:***Approve Appointment of Ahlers & Cooney as SCSD Attorney:***

Motion to approve by Director Wooten, seconded by Director Mason. Motion carried unanimously.

Approve Bank Depositories with Bank Iowa, Northwest Bank and ISJIT:

Motion to approve Bank Iowa (PPEL, SAVE, General Fund, Management) for up to \$7.5 million, Northwest Bank (Activities, Scholarship) for up to \$1 million and ISJIT for up to \$5 million by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

Approve Southwest Iowa Herald as SCSD Publication:

Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Appoint Member to Fremont County Conference Board:

Director Wooten volunteered to serve. Director Van Der Vliet made a motion to appoint Director Wooten, seconded by Director Mason. Motion carried unanimously.

Appoint Member to Page County Conference Board:

Director Fichter volunteered to serve. Director Van Der Vliet made a motion to appoint Director Fichter, seconded by Director Wooten. Motion carried unanimously.

Approve SBRC Application – Open Enrollment Out not in Fall of 2024 at \$246,668:

Director Wooten made a motion to authorize the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$246,668 for open enrolled out students who were not included in the district's previous year certified enrollment count, seconded by Director Van Der Vliet. Motion carried unanimously.

Approve SBRC Application – Limited English Proficient Instruction Beyond 5 Years at \$1,677:

Director Wooten made a motion to authorize the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$1,677 related to the EL program for students who have exceeded five years of weighting that are included on the Fall 2025 certified enrollment headcount, seconded by Director Van Der Vliet. Motion carried unanimously.

Approve Copier Proposal:

Director Wooten made a motion to approve the recommended Visual Edge IT Kyocera Laser/Toner Bid, seconded by Director Van Der Vliet. Motion carried unanimously.

Acknowledge Receipt of K8 Roof and HVAC Replacement Project Status Report #7:

Motion to acknowledge by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

Approve Second Reading of Board Policies: 104 – Anti-Bullying/Harassment Policy; 211 – Open Meeting; 501.09 – Chronic Absenteeism and Truancy; 503.1 – School Safety Assessment Team; 507.01 – Student Health and Immunization Certificates; 705.1 – Purchasing-Bidding; 802.02 – Request for Improvements; 802.3 – Emergency Repairs; 804.02 – District Emergency Operations Plans:

Motion to approve by Director Wooten, seconded by Director Mason. Motion carried unanimously.

Informational Items:

Next Regular Meeting – January 12, 2026 at 5:00 pm

Adjournment:

Motion by Director Mason, second by Director Van Der Vliet to adjourn the meeting at 5:21 pm. Motion carried unanimously.